Quote Request Form

PhotoOffset
PRINTING+DESIGN
Quality Service Since 1954

Date:_____

Customer Information

Ship To:_____ Phone: _____

Company:_____ Fax:_____

Contact Name:_____ E-Mail: _____

Address:_____ New Customer? ☐ Yes ☐ No

City:_____ State:_____ Zip:_____

Job Description:

Name or Description of Job:_____

☐ Catalog ☐ Booklet ☐ Brochure ☐ Presentation Folder ☐ Newsletter ☐ Post Card ☐ Poster

☐ Other:_____ Paper Stock:_____ Number of pages: _____

Size:_____ Page Size Before Folding:_____ Page Size After Folding:_____

Does Color Bleed Off Page: ☐ Yes ☐ No

Folding:

☐ Barrel Folds ☐ Double Parallel or Gate Fold ☐ Z-Folds ☐ Tri-Folds

Quantity:_____

Inks Needed to Produce Job:

☐ Full Color Front / Blank Back (4/0) ☐ Full Color Front / 1 Color Back (4/1) ☐ Full Color Front / Full Color Back (4/4)

Media Supplied:

☐ Mechanicals or Camera Ready ☐ High Resolution Disk Supplied: ☐ Disk Type: ☐ Macintosh ☐ PC

☐ Film and Color Proofs Supplied

Applications Used:

☐ QuarkXPress ☐ Illustrator ☐ Pagemaker ☐ Freehand ☐ Other (Please specify): ☐ Color Separations:_____

Packaging: Items may be shipped by a variety of ground carriers.

☐ Shrink wrap (How many per package?)

Shipping Options:

☐ Standard Shipping (3 - 7 business days)

☐ Second Day Air (2 business days)

☐ Next Day Air (1 business day)

Additional Comments:

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